

**MINUTES OF AIMING HIGH FOR DISABLED CHILDREN
STEERING GROUP MEETING
HELD ON MONDAY 26TH NOVEMBER 2012
10.00 AM AT SALTWELLS EDC**

PRESENT:	Su Roxburgh	Divisional Manager – CDT
	Alison Cooper	Project Manager - Shortbreaks
	Victoria Townsend	Parent Partnership Manager
	Rachael Gardener	Insight for Carers
	Marc Carter	Insight for Carers
	Jo Tasker	Senior Leader, Specialist Inclusion Services
	Helen Ellis	Connexions Manager
	Gemma Baxter	Me2 Settings Officer
	Linda Cropper	Strategic Commissioning Lead for Children, Young People and Families
	Jacqui Hemmings	Paediatric Physio Manager
	Jane Marsh	Head of Specialist Early Years Service
	Jean Garwood	Targeted & Service Improvement Manager (Youth Services)
	Karen Jones	Senior Admin Assistant, CDT (Minute Taker)

1.0 APOLOGIES

Nicki Burrows

2.0 MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

Response received from Jo Tasker for her input into the action plan.

Vulnerable Young Persons Meeting. Su Roxburgh will bring information to this meeting once a decision on this work has been agreed.

SEN White Paper. The workshop was well attended. This will be the first of a number of workshops taking place. Following on from the Pooled Budget meeting, it was decided that some cases are being tri-funded so a meeting will be arranged to look into this.

Young Carers Tender. Su Roxburgh reported that we are now down to 4 providers. The details of the contract are due to be sent out to providers by the end of November.

SR

High Cost Voids meeting. Su Roxburgh reported we are moving forward on one property which is being funded by shortbreaks capital money.

Linda Cropper will send a copy of the final report on the appreciative visit to the See Saw team to Karen Jones for distribution with the minutes.

LC/KJ

Lottery Grant for Talent Match Project. Aimed at 18-24 year olds who are NEET. There is an overall bid for the Black Country of £9.5million with Dudley getting a smaller percentage if successful.

Residential Short Breaks Tender. Su Roxburgh reported she met with parents last week to inform them of the principal provider and to update on the process to date. The new provider is looking at providing us with a new building in Dudley. We will report further on this item when we have more information.

7.0 Action Plan. This item on the previous minutes should read Su Roxburgh to do Equality Impact & Assessment plan.

DACHS Communication Strategy to be sent to Jo Tasker.

SR

3.0 DUDLEY INCLUSION CHARTER (Jo Tasker)

Jo Tasker has been working on the Disability Inclusion Charter with Me2 group and a copy was distributed to all at the meeting. It was decided to take out the word 'disability' and be known as the Dudley Inclusion Charter. The document has been taken to the SEN Board and will be a good starting point for Inclusion Policy. Su Roxburgh suggested that Jo approach Voices for Choices to translate the document into accessible language.

JT

4.0 AHDC ACTION PLAN AND REVIEW OF SERVICE IMPROVEMENT PLAN FOR DISABLED CHILDREN

Jo Tasker/Linda Cropper/Mondel Williams and Su Roxburgh will meet later this week to create a new action plan for Aiming High For Disabled Children. This will then be reviewed on a regular basis.

5.0 FEEDBACK FROM SUB-GROUPS/SECTIONS

Parents and Carers Forum

Rachael Gardener reported on the consultation with Me2 parents. The event was well attended and we have had feedback from parents which will help us to create our new action plan. Rachael is in the process of typing up parents comments and this will be reported to the group next time.

RG

Children and Young People's Forum

Gemma Baxter reported that the forum are continuing to meet. Two further meetings are scheduled to discuss 12 shortbreak bids but there is no further revenue left for new bids. There have been 10 new parents who have shown an interest in joining the forum. A family fun day event is being planned for February half term. Ten services have applied for the Me2 award.

Shortbreaks

Alison Cooper reported that we are in the process of possibly purchasing a new mobile for Astley Burf from shortbreak capital money.

Data from the Nomis Report (Department of Work & Pensions) has shown Dudley to have a higher than average percentage of disabled young people. The national average has been reported as 1.2% of young disabled people in receipt of DLA with Dudley showing as having 1.39% in receipt of DLA.

Insight agreed to obtain information from the Freedom of Information Act to find out numbers of who has been refused DLA in Dudley borough.

RG/MC

Transition – Vulnerable Young Adults

Already discussed

Palliative and Continuing Care

Linda Cropper reported she is working with BCP and CDT to look at caseloads. It has been found that there are huge gaps in service numbers that will need to be commissioned. This information will be reported to the CCG Board.

Linda reported there is some funding available which she would like to use to stock up on equipment.

Linda also reported she is creating a database of those who meet the continuing care criteria. This is a big piece of work.

Community Equipment

Linda Cropper is hoping to put a sub-group/working group together. Linda to send Karen Jones a pro-forma which will be distributed with the minutes for any comments on community equipment needs.

LC/KJ

Jo Tasker reported she is looking at Aids and Adaptations and redoing the policy and criteria that was devised in 2005.

Individual Budgets

The SEN White Paper states we have to move forward with this. We are providing Direct Payments and the number of families receiving these are increasing all the time but more work needs to be done on individualised budgets as it is part of the Children and Families Bill.

SR

Early Support

Jane Marsh reported that a meeting will take place next week with the Early Support Regional Adviser.

Jane has also been asked to write an article that includes a case study to go into the Regional Newsletter.

SEN

Jo Tasker reported she has attended a meeting with schools and professionals to look at funding changes due to take effect from April 2013 which will affect how schools are funded through statements.

CHSWG (Children's Hearing Service Working Group)

Jo Tasker reported this group has a duty to meet as part of the newborn screening programme. They have just had a quality assurance report back in draft format which has classed the service as 'Excellent'. Jo will bring the final report to this meeting.

JT

CHSWG to meet to do a safeguarding audit but they do not have a representative from social care to attend this meeting. Jo Tasker will forward a copy of the dates of the meeting to Su Roxburgh.

JT/SR

6.0 ANY OTHER BUSINESS

Rachael Gardener reported Parents Forum to take place on 5th February 2013.

CAMHS – CCG have arranged a meeting with Walsall Mental Health Partnership as there is no Primary Mental Health Service for children under the age of fourteen.

There is now a lead Adult Mental Health worker in post called Annette Baker who has moved from Walsall.

We are moving forward with emotional health and wellbeing and looking to have Linda Cropper's action plan completed.

Su Roxburgh to meet with Rachael Gardener and Linda Cropper to discuss problems with diagnosis and assessments outside of this meeting.

SR/RG/LC

Jo Tasker said it was worth noting that the services are being re-aligned, re-structured and redesigned.

7.0 DATE AND TIME OF NEXT MEETING

Dates have now been confirmed as :-

Monday 7th January 2013

Monday 18th March 2013

Room No. 14

Time: 10.00am Venue: Saltwells EDC